NOTICE OF AWARD OF CONTRACT

TO:
SAFELITE FULLFILLMENT, INC.
2400 FARMERS DRIVE
COLUMBUS, OH 43235

DATE ISSUED: September 4, 2014
CURRENT REFERENCE NO: 727-14
CONTRACT TITLE: AUTO GLASS REPAIR

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

Your firm is awarded the above referenced contract. The contract term covered by this Notice of Award is effective IMMEDIATELY and expires on AUGUST 31, 2019.

The contract documents consist of the terms and conditions of the attached Standard Form Agreement, including any exhibits, attached or amendments thereto.

CONTRACT PRICING:
REFER TO CONTRACTOR’S BID FORM (ATTACHED)
PRICING FIRM FOR CONTRACT TERM

ATTACHMENTS:
SPECIFICATION EXCERPT
CONTRACTOR’S BID FORM
RIKER CLAUSE

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: BRETT WANNER
VENDOR TEL. NO.: 614-210-9209
VENDOR EMAIL: BRETT.WANNER@SAFELITE.COM
VENDOR FAX. NO.: 614-210-9421

COUNTY CONTACT: C. MATTHEW DAVILLA
COUNTY TEL. NO.: 703-228-6467

CONTRACT AUTHORIZATION DISTRIBUTION

KYSYNSA KEPLER 9/4/2019 BID FOLDER: 1
Richard Warren, C.P.PB DATE
PURCHASING AGENT
SPECIFICATION EXCERPT

ARLINGTON COUNTY WILL RECEIVE BIDS FOR THE PROVISION OF AUTOMOTIVE GLASS REPLACEMENT SERVICES FOR A FIVE YEAR PERIOD.

The Contractor shall provide all labor, equipment, tools and supplies required to perform the automotive glass replacement services specified herein.

PRICING

Section I
Prices shall include all costs including but not limited to: cost of glass, labor cost and miscellaneous supplies for the County vehicles listed on the Pricing Sheet.

Bidders shall offer only one item and price for each item bid.

Section II
Labor rates shall include all direct and indirect costs for weekday evenings, weekends and County holidays.

Section III
Percentage discount shall be from the most recently published National Auto Glass Specifications (NAGS) calculator.

EMERGENCY SERVICES
The Contractor shall be able to provide emergency services outside of normal business hours (Monday through Friday from 8 a.m. to 5 p.m.), to include weekday evenings, weekends and County holidays.

The Contractor shall provide to the County, prior to start of any work under this contract, a name and telephone number of a contact person in the case of emergency twenty-four (24) hours a day, seven (7) days a week.

MOBILE AND SHOP SERVICES
Most glass replacement services shall be provided at the Equipment Bureau located 2701 S. Taylor Street in Arlington. The Contractor shall maintain mobile units capable of providing on-site glass repair and replacement services. Mobile services shall be provided to the County during normal working hours (8 a.m. to 5 p.m.).

The Contractor shall respond and be on site at the Equipment Bureau within twenty-four (24) hours of notification by the County.

The County may deliver vehicles to any of the Contractor’s facilities for replacement services.

The Contractor shall dispose of removed automotive glass items off County premises. All disposals shall be carried out in accordance with all applicable local, state and federal regulations.

VEHICLES
The list of vehicle provided on the bid form is a sampling list and not a complete list of vehicles that will need glass replacement services.

The County’s fleet consists of sedans, light, medium, and heavy trucks and equipment including but not limited to: utility trucks, police sedans, fire trucks, school buses, ambulances, vans, loaders, etc.

DOCUMENTS TO PROVIDE
Bidders shall provide a copy of the current National Auto Glass Specification (NAGS) price
list and calculator with their bid.
The successful bidder shall provide Project Officer with a copy of the new price list and calculator each time it is issued for the life of the contract. If there are billing disputes, the binding price list shall be the most recent price list submitted to the County by the Contractor prior to the disputed order.

QUALITY STANDARD
Material and services provided shall meet OEM quality standard (LOF, MOPAR, CARLITE, PPG or Equal).

LABOR
The Contractor shall provide glass removal, replacement services and other related services as required. Labor rate shall be for actual on-site time only and shall include all direct and indirect costs.

FACILITY
The Contractor's facility is required to be in compliance with all Federal, State and Local government regulations. They will also be required to be in compliance with standards and best practices of OSHA, EPA, State and Local Environmental Agencies.

VEHICLE RESPONSIBILITY
The Contractor shall assume full liability and responsibility for all vehicles and contents (including but not limited to radios and other equipment), placed in its custody by the County under this contract.

INVOICES
The number of the County Purchase Order pursuant to which authority services have been performed and the vehicle numbers shall appear on all invoices.
ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT

BID FORM

SUBMIT TWO (2) FULLY-COMPLETED AND SIGNED BID FORMS TO THE OFFICE OF THE BID CLERK, SUITE 511, 2100 CLARENDON BLVD., ARLINGTON, VIRGINIA 22201 (ONE FORM SHALL CONTAIN AN ORIGINAL LONGHAND SIGNATURE; THE OTHER SHALL BE A PHOTOCOPY OF THE SIGNED ORIGINAL)

BIDS WILL BE OPENED AT 2:00 P.M., AUGUST 26, 2014

PROVIDING AUTOMOTIVE GLASS REPLACEMENT SERVICES FOR A FIVE (5) YEAR PERIOD

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:


EACH BIDDER IS RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE, INCLUDING DOCUMENTS OBTAINED FROM THE COUNTY AND DOCUMENTS OBTAINED FROM ALL OTHER SOURCES.

The undersigned certifies that (Bidder Name) SAGELITE CULFILLMENT is currently registered with the Virginia State Board of Contractors as required by the Code of Virginia. Certificate Number 5360017818 for a Class __ license was issued on the __ day of __, 20 __.

The undersigned further certifies that the registration fee and all renewal fees required under law have been paid. The Contractor agrees to furnish all necessary labor, equipment, materials, and all things necessary to perform the work as set forth in accordance with the plans and specifications at the following prices: (All prices include provision and installation).

The undersigned acknowledges receipt of the following amendments:

AMENDMENT NO. 1 DATE:___________ INITIAL:___________
AMENDMENT NO. 2 DATE:___________ INITIAL:___________
AMENDMENT NO. 3 DATE:___________ INITIAL:___________

BIDDER NAME: SAGELITE CULFILLMENT
TRADE SECRETS OR PROPRIETARY INFORMATION:
Trade secrets or proprietary information submitted by a bidder in connection
with a procurement transaction shall not be subject to public disclosure
under the Virginia Freedom of Information Act. However, Section 4-l1l of the
Arlington County Purchasing Resolution states that the bidder must invoke the
protection of this section prior to or upon submission of the data or other
materials, and must identify the data or other materials to be protected and
state the reasons why protection is necessary.

Please mark one:

(✓) No, the bid I have submitted does not contain any trade secrets
    and/or proprietary information.

( ) Yes, the bid I have submitted does contain trade secrets and/or
    proprietary information.

If Yes, you must clearly identify below the exact data or other
materials to be protected and list all applicable page numbers of
the bid containing such data or materials:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

State the specific reason(s) why protection is necessary:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
BID FORM, PAGE 3 OF 7

If you fail to identify the data or other materials to be protected and state the reasons why protection is necessary in the space provided above, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, effective upon the award of contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of, or affected by, any act of collusion with another person (under Virginia Code Section 59.1-68.6 et seq.), engaged in the same line of business or commerce; or any act of fraud punishable under Article 1.1 of the Virginia Governmental Frauds Act (Va. Code §18.2-498.1 et seq.).

CERTIFICATION OF UNDERSTANDING OF THE CONTRACT DOCUMENTS: The undersigned affirms that he has carefully examined all of the Solicitation Documents and that there are no erroneous, contradictory, incomplete or infeasible requirements or directions apparent in the Bid. The undersigned agrees to waive any claims in any way associated with any such erroneous, contradictory, incomplete or infeasible requirements or directions unless such requirements could only reasonably be uncovered during the course of the Work.

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES
Provide the name and address of the person designated by the Bidder to receive notices and other communications (Refer to section headed Notices in the Contract Terms and Conditions of this solicitation for further details):

NAME:  
ADDRESS:  2400 CAREMUS DRIVE  
COLUMBUS OH 43275  
E-MAIL:  GOVERNMENT @ SAFE-LIFE.COM

THE PROPER LEGAL NAME OF THE FIRM OR ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE PROVIDED BELOW. THIS BID FORM, AND ALL OTHER DOCUMENTS REQUIRED BY THE INVITATION TO BID TO BE SUBMITTED WITH THIS BID FORM, INCLUDING, BUT NOT LIMITED TO ALL ISSUED AMENDMENTS, MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BELOW BY A PERSON AUTHORIZED TO LEGALLY BIND THE BIDDER, OR THE BID MAY BE REJECTED:

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE:  DON N. CANOL - VP NATIONAL CLIENT SALES

32 727-19
INDICATE THE NAME AND CONTACT INFORMATION OF THE PERSON WHO CAN RESPOND AUTHORITATIVELY TO ANY QUESTIONS REGARDING THIS BID (I.E. PROJECT MANAGER):

NAME (PRINTED):  BLAETT WANNER  
TEL. NO.:  614 210-9209  
E-MAIL ADDRESS:  Blaett.wanner@sagelite.com  
FAX. NO.:  614 210 9421

<table>
<thead>
<tr>
<th>SUBMITTED BY: (LEGAL NAME OF FIRM)</th>
<th>SAGELITE FULFILLMENT INC</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS:</td>
<td>2400 FARRERS DRIVE</td>
</tr>
<tr>
<td>CITY/STATE/ZIP:</td>
<td>COLUMBUS OH 43235</td>
</tr>
<tr>
<td>TELEPHONE NO:</td>
<td>800-469-3941</td>
</tr>
<tr>
<td>FAXIMILE NO.:</td>
<td>614-210-9421</td>
</tr>
<tr>
<td>VA. CONTRACTOR LICENSE #:</td>
<td></td>
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</table>

THIS FIRM IS A:  
- [ ] CORPORATION,  
- [ ] GENERAL PARTNERSHIP,  
- [ ] LIMITED PARTNERSHIP,  
- [ ] UNINCORPORATED ASSOCIATION,  
- [ ] LIMITED LIABILITY COMPANY,  
- [ ] SOLE PROPRIETORSHIP

IS FIRM AUTHORIZED TO TRANSA CT BUSINESS IN THE COMMONWEALTH OF VA?  [ ] YES  [ ] NO

IDENTIFICATION NO. ISSUED TO THE FIRM BY THE SCC:  61564597

ANY BIDDER EXEMPT FROM SCC AUTHORIZATION REQUIREMENT SHALL INCLUDE A STATEMENT WITH ITS BID WHY THEY ARE NOT REQUIRED TO BE SO AUTHORIZED

IS YOUR FIRM CURRENTLY DEBARRED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER STATE OR POLITICAL SUBDIVISION?  [ ] YES  [ ] NO

BIDDER STATUS:  [ ] MINORITY OWNED:  [ ] WOMAN OWNED:  [ ] NEITHER:  [ ]

33
727-14
Metropolitan Washington Council of Governments (COG)
Rider Clause

PERTAINING TO THE USE OF CONTRACT(S) BY MEMBERS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE

A. If authorized by the bidder(s), resultant contract(s) will be
extended to any or all of the listed members as designated by the bidder
to purchase at contract prices in accordance with contract terms.

B. Any member utilizing such contract(s) will place its own order(s)
directly with the successful contractor. There shall be no obligation on
the part of any participating member to utilize the contract(s).

C. A negative reply will not adversely affect consideration of a
bidder's bid/ proposal.

D. It is the awarded vendor's responsibility to notify the members
shown below of the availability of the Contract(s).

E. Each participating jurisdiction has the option of executing a
separate contract with the awardee. Contracts entered into with a
participating jurisdiction may contain general terms and conditions
unique to that jurisdiction including, by way of illustration and not
limitation, clauses covering minority participation, non-discrimination,
indemnification, naming the jurisdiction as an additional insured under
any required Comprehensive General Liability policies, and venue. If,
when preparing such a contract, the general terms and conditions of a
jurisdiction are unacceptable to the awardee, the awardee may withdraw
its extension of the award to that jurisdiction.

F. The issuing jurisdiction shall not be held liable for any costs
or damages incurred by another jurisdiction as a result of any award
extended to that jurisdiction by the awardee.

Continued on next page
BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:

YES/NO  JURISDICTION
✓   __ Alexandria, Virginia
✓   __ Alexandria Public Schools
✓   __ Alexandria Sanitation Authority
✓   __ Arlington County, Virginia
✓   __ Arlington County Public Schools
✓   __ Bladensburg, Maryland
✓   __ Bowie, Maryland
✓   __ Charles County Public Schools
✓   __ College Park, Maryland
✓   __ Culpeper County, Virginia
✓   __ District of Columbia
✓   __ District of Columbia Courts
✓   __ District of Columbia Public Schools
✓   __ District of Columbia Water & Sewer Auth.
✓   __ Fairfax, Virginia
✓   __ Fairfax County, Virginia
✓   __ Fairfax County Water Authority
✓   __ Falls Church, Virginia
✓   __ Fauquier County Schools & Government, Virginia
✓   __ Frederick, Maryland
✓   __ Frederick County, Maryland
✓   __ Gaithersburg, Maryland
✓   __ Greenbelt, Maryland
✓   __ Herndon, Virginia
✓   __ Leesburg, Virginia
✓   __ Loudoun County, Virginia
✓   __ Loudoun County Public Schools
✓   __ Loudoun County Sanitation Authority
✓   __ Manassas, Virginia
✓   __ City of Manassas Public Schools
✓   __ Manassas Park, Virginia
✓   __ Maryland-National Capital Park & Planning Comm.
✓   __ Metropolitan Washington Airports Authority
✓   __ Metropolitan Washington Council of Governments
✓   __ Montgomery College
✓   __ Montgomery County, Maryland
✓   __ Montgomery County Public Schools
✓   __ Omniride
✓   __ Prince George's County, Maryland
✓   __ Prince George's Public Schools
✓   __ Prince William County, Virginia
✓   __ Prince William County Public Schools
✓   __ Prince William County Service Authority
✓   __ Rockville, Maryland
✓   __ Spotsylvania County Schools
✓   __ Stafford County, Virginia
✓   __ Takoma Park, Maryland
✓   __ Upper Occoquan Sewage Authority
✓   __ Vienna, Virginia
✓   __ Virginia Railway Express
✓   __ Washington Metropolitan Area Transit Authority
✓   __ Washington Suburban Sanitary Commission
✓   __ Winchester, Virginia
✓   __ Winchester Public Schools

BIDDER'S LEGAL NAME:

SAGELE FEED MILL INC

DATE OF BID: 9-7-14
## Pricing Sheet

### Providing Automotive Glass Replacement Services

The contract will be awarded to the lowest responsive and responsible bidder.

**Please provide prices in all cells highlighted in blue.**

### Section 1: Windshield Replacement Cost

Pricing shall include all costs including but not limited to: cost of glass, labor cost and miscellaneous supplies. Part reference numbers are from the NAGS catalog. For windshields for which part reference is not mentioned, bidders shall quote a base-standard windshield.

<table>
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<tr>
<th>ITEM NO</th>
<th>ITEM DESCRIPTION</th>
<th>PART NUMBER</th>
<th>YEAR 1 UNIT PRICE</th>
<th>YEAR 2 UNIT PRICE</th>
<th>YEAR 3 UNIT PRICE</th>
<th>YEAR 4 UNIT PRICE</th>
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**BIDDER'S NAME:**  

![Signature]

**Page 1 of 4**
### Light & Medium Duty Trucks/Vans/GPVs - DODGE:

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<th>No.</th>
<th>Description</th>
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<th>Month Rate</th>
<th>Year Rate</th>
<th>Total Cost</th>
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### Light & Medium Duty Trucks/Vans/GPVs - CHEVROLET & GMC:

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## Light & Medium Duty Trucks/Vans/GPVs - FORD:

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### Light & Medium Duty Trucks/Vans/GBVs - JEEP:

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<th>Year 3</th>
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<td>2014 Jeep Cherokee</td>
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### Heavy/Large Trucks & School Buses:

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<td>2000-2005 Freightliner FL60, FL70 &amp; FL90</td>
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<td>2010 Freightliner Sprinter</td>
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<td>2000-2009 Thomas Saf-T-liner School Bus</td>
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### Section II - Emergency Services:

Hourly rates for emergency services. These rates will not apply to items listed in Section I.

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<td>53</td>
<td>Labor Rate - County Holidays</td>
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### Section III - Additional Services:

Discount from the National Auto Glass Specification (NAGS) price list.

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<tr>
<td>54</td>
<td>Curved Tempered Parts (DOOR, VENT, QUARTER, AND BACK GLASS and WINDSHIELDS NOT LISTED IN SECTION I)</td>
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<td>55</td>
<td>Flat Safety Sheet</td>
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**BIDDER'S NAME:** SATELITE CULFILLMENT INC.