NOTICE OF AWARD OF CONTRACT

TO: JET CARS DBA ALEXANDRIA TOYOTA
3750 JEFFERSON DAVIS HIGHWAY
ALEXANDRIA, VA 22305

DATE ISSUED: APRIL 5, 2013
CURRENT REFERENCE NO: 679-13

CONTRACT TITLE: DES – TOYOTA OEM PARTS AND IN-SHOP REPAIR SVCS

PRIOR REFERENCE NO: N/A

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

Your firm is awarded the above referenced contract. The contract term covered by this Notice of Award is effective IMMEDIATELY and expires on March 31, 2018.

The contract documents consist of the terms, conditions, and specifications of Invitation to Bid No. 679-13 and the bid of the Contractor, incorporated herein by reference.

CONTRACT PRICING AND ATTACHEMENTS:
1. REFER TO THE BID FORM SUBMITTED BY THE CONTRACTOR (ATTACHED).
2. CONTRACT PRICING FIRM UNTIL MARCH 30, 2015. POSSIBLE PRICE ADJUSTMENTS THEREAFTER BASED ON OCTOBER CPI-U.
3. INVITE TO BID NO. 679-13

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: BOBBY BELL
VENDOR PHONE: 703-684-0700
VENDOR EMAIL: bbell@alexandriatoyota.com

VENDOR PAYMENT TERMS: NET 30 DAYS

COUNTY CONTACT: CRISTIAN MATTHEW DAVILA
COUNTY PHONE: 703-228-6467
COUNTY EMAIL: CMDAVILA@arlingtonva.us

CONTRACT AUTHORIZATION

[Signature]
Elizabeth Dooley, CPPO, CPPB
Assistant Purchasing Agent

DATE 4/9/13

DISTRIBUTION

VENDOR: 1
BID FOLDER: 2
ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT

INVITATION TO BID NO. 614-13

BID FORM
PAGE 1 OF 8

SUBMIT TWO (2) FULLY-COMPLETE AND SIGNED BID FORMS TO THE OFFICE OF THE BID CLERK, SUITE 511, 2100 CLARENDON BLVD., ARLINGTON, VIRGINIA, 22201 (ONE FORM SHALL CONTAIN AN ORIGINAL LONGHAND SIGNATURE; THE OTHER SHALL BE A PHOTOCOPY OF THE SIGNED ORIGINAL)

BIDS WILL BE OPENED AT 2:00 P.M. ON FEBRUARY 26, 2013,

FOR PROVIDING TOYOTA OEM PARTS AND IN-SHOP REPAIR SERVICES PER THE TERMS, CONDITIONS AND SPECIFICATIONS OF THIS SOLICITATION:

The undersigned understands and acknowledges the following:

The official, true, and complete copy of the solicitation documents, WHICH SHALL INCLUDE ALL AMENDMENTS THERETO, is the electronic copy of the solicitation documents provided at the County Purchasing Agent’s website [http://www.arlingtonva.us/purchasing].

Each bidder is responsible for determining the accuracy and completeness of ALL solicitation documents they receive, including documents obtained from the County, and documents obtained from all other sources.

I. OEM PARTS:

1. DELIVERY TIME: 1 BUSINESS DAYS AFTER RECEIPT OF ORDER (ARO) FOR STOCKED ITEMS (cannot be longer than 1 business day)

3 BUSINESS DAYS ARO FOR NON-STOCKED ITEMS (cannot be longer than 5 days)

2. CONTACT PERSON FOR PARTS ORDERS: NAME: Steve Jennings

TELEPHONE NO: 703-747-5336

E-MAIL: sjennings@alexandriatoyota.com

BIDDER NAME: Alexandria Toyota

28

614-13
3. PERCENTAGE DISCOUNT OFF MANUFACTURER’S LIST PRICE: 22%
COLUMN USED: D

BIDDERS SHALL APPLY THE PERCENTAGE DISCOUNT ABOVE TO THE SAMPLE OF PARTS BELOW:

<table>
<thead>
<tr>
<th>ITEM NUMBER</th>
<th>PART DESCRIPTION</th>
<th>PART REFERENCE NUMBER</th>
<th>MANUFACTURER PRICE LIST</th>
<th>COUNTY NET PRICE (PRICE LIST - % discount)</th>
<th>ESTIMATED QUANTITIES</th>
<th>EXTENDED PRICE (COUNTY NET PRICE X QUANTITIES)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rear Wiper Blade</td>
<td>85242-47010</td>
<td>$15.00</td>
<td>$11.90</td>
<td>5</td>
<td>$59.50</td>
</tr>
<tr>
<td>2</td>
<td>Front Brake Pads</td>
<td>04425-47050</td>
<td>$59.99</td>
<td>$41.33</td>
<td>5</td>
<td>$206.65</td>
</tr>
<tr>
<td>3</td>
<td>Front Brake Rotor</td>
<td>43512-47030</td>
<td>$104.00</td>
<td>$81.12</td>
<td>5</td>
<td>$405.60</td>
</tr>
<tr>
<td>4</td>
<td>Rear Brake Shoes</td>
<td>04495-52040</td>
<td>$51.60</td>
<td>$40.35</td>
<td>5</td>
<td>$201.25</td>
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<tr>
<td>5</td>
<td>Rear Brake Drums</td>
<td>42431-02100</td>
<td>$98.47</td>
<td>$74.81</td>
<td>5</td>
<td>$374.05</td>
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<tr>
<td>6</td>
<td>Headlight Bulb</td>
<td>90084-98033</td>
<td>$27.53</td>
<td>$21.47</td>
<td>5</td>
<td>$107.35</td>
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<td>7</td>
<td>Cranking Battery</td>
<td>28800-21180</td>
<td>$199.87</td>
<td>$166.43</td>
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<td>$2,491.45</td>
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<tr>
<td>8</td>
<td>GW-20 Oil (boxes)</td>
<td>00279-0WQ4E-01</td>
<td>$84.96</td>
<td>$66.24</td>
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<td>$331.20</td>
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<td>9</td>
<td>Cabin Air Filter</td>
<td>87139-47010-83</td>
<td>$20.00</td>
<td>$15.60</td>
<td>50</td>
<td>$780.00</td>
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<td>10</td>
<td>Air Filter</td>
<td>178010H050</td>
<td>$18.00</td>
<td>$14.04</td>
<td>25</td>
<td>$351.00</td>
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<tr>
<td>11</td>
<td>Oil Filter</td>
<td>04152-Y2A1-65</td>
<td>$5.41</td>
<td>$4.33</td>
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<td>12</td>
<td>Oil Filter</td>
<td>04152-Y2A6-85</td>
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<td>$4.33</td>
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<td>$42.30</td>
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<td>13</td>
<td>Air Filter</td>
<td>17801-21040</td>
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<td>$14.04</td>
<td>45</td>
<td>$631.80</td>
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<td>14</td>
<td>Tire Pressure Sensor</td>
<td>04423-DE010</td>
<td>$7.30</td>
<td>$5.69</td>
<td>5</td>
<td>$28.45</td>
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</table>

BIDDER NAME: ALEXANDRIA TOYOTA
<table>
<thead>
<tr>
<th>ITEM NUMBER</th>
<th>PART DESCRIPTION</th>
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<th>MANUFACTURER PRICE LIST</th>
<th>COUNTY NET PRICE (PRICE LIST - % discount)</th>
<th>ESTIMATED QUANTITIES</th>
<th>EXTENDED PRICE (COUNTY NET PRICE X QUANTITIES)</th>
</tr>
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<tbody>
<tr>
<td>15</td>
<td>Wheel</td>
<td>42611-06350</td>
<td>$ 155.09</td>
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<td>16</td>
<td>Wheel</td>
<td>42611-47030 7</td>
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<td>17</td>
<td>Wheel</td>
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<td>$ 294.30</td>
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<td>18</td>
<td>Window Regulator</td>
<td>69802-52070</td>
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<tr>
<td>19</td>
<td>Light Assembly</td>
<td>81551-47071</td>
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<td>$ 151.43</td>
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<tr>
<td>20</td>
<td>Light Assembly</td>
<td>81561-47071</td>
<td>$ 194.14</td>
<td>$ 151.43</td>
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<tr>
<td>21</td>
<td>Mirror</td>
<td>87910-47101</td>
<td>$ 239.98</td>
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<td>22</td>
<td>Mirror</td>
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<td>23</td>
<td>Lug Nut</td>
<td>90084-94001</td>
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<td>24</td>
<td>Throttle Body Assembly</td>
<td>22030-21020</td>
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<td>26</td>
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<td>$ 167.00</td>
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</table>

GRAND TOTAL $ 8,353.68

BIDDER NAME: **ALEXANDRA TOYOTA**
II. REPAIR SERVICES:

1. LABOR RATE FOR REPAIRS: $80.00 PER HOUR.

2. INDICATE THE DISTANCE FROM YOUR REPAIR FACILITY TO THE TRADES CENTER LOCATED 2701 SOUTH TAYLOR STREET ARLINGTON, VA 22206 (cannot exceed 10 miles):

   [ ] YES [ ] NO

3. WILL THE TECHNICIANS WORKING UNDER THIS CONTRACT BE TOYOTA FACTORY-TRAINED (only facilities with Toyota-trained technicians are eligible for award)?

4. CONTACT PERSON FOR REPAIR SERVICES: NAME: [Name]
   TELEPHONE NO.: [Telephone Number]
   E-MAIL: [E-mail Address]

TRADE SECRETS OR PROPRIETARY INFORMATION:
Trade secrets or proprietary information submitted by a bidder in connection with a procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act. However, Section 4-111 of the Arlington County Purchasing Resolution states that the bidder must invoke the protection of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.

Please mark one:

( ) No, the bid I have submitted does not contain any trade secrets and/or proprietary information.

( ) Yes, the bid I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or other materials to be protected and list all applicable page numbers of the bid containing such data or materials:

[Blank lines]

BIDDER NAME: [Name]
State the specific reason(s) why protection is necessary:

If you fail to identify the data or other materials to be protected and state the reasons why protection is necessary in the space provided above, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, effective upon the award of contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of, or affected by, any act of collusion with another person (as defined in the Code of Virginia § 59.1-68.6 et seq.), engaged in the same line of business or commerce; or any act of fraud punishable under the Virginia Governmental Frauds Act (Code of Virginia § 18.2-498.1 et seq.).

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES
Provide the name and address of the person designated by the Bidder to receive notices and other communications (Refer to section headed Notices in the Contract Terms and Conditions of this solicitation for further details):

Bobby Bell  CIO Alexandar Toyota
3760 Jefferson Davis Hwy  Alex. No 22305

THE PROPER AND FULL LEGAL NAME OF THE FIRM OR ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE PROVIDED BELOW. THIS BID FORM, AND ALL OTHER DOCUMENTS REQUIRED BY THE INVITATION TO BID TO BE SUBMITTED WITH THIS BID FORM, INCLUDING, BUT NOT LIMITED TO ALL ISSUED AMENDMENTS, MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BELOW BY A PERSON AUTHORIZED TO LEGALLY AND CONTRACTUALLY BIND THE BIDDER, OR THE BID MAY BE REJECTED:

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

INDICATE THE NAME AND CONTACT INFORMATION OF THE PERSON WHO CAN RESPOND AUTHORITATIVELY TO ANY QUESTIONS REGARDING THIS BID (I.E. PROJECT MANAGER):

NAME (PRINTED): Bobby Bell  TITLE: Service Manager
E-MAIL ADDRESS: Bell@AlexandarToyota.com  NO.: 703-689-0700

BIDDER NAME: Alexandar Toyota
**Submitter:** JET CARS DBA Alexandria Toyota  
**Address:** 3750 Jefferson Davis Hwy  
**City/State/Zip:** Alexandria Va 22305  
**Telephone No.:** 703-684-0100  
**Facsimile No.:** 703-684-0657  
**VA Contractor License #:** VA-200-027-0481  

**This Firm Is A:**  
- [X] Corporation  
- [ ] General Partnership  
- [ ] Limited Partnership  
- [ ] Unincorporated Association  
- [ ] Limited Liability Company  
- [ ] Sole Proprietorship  

**Is Firm Authorized To Transact Business In The Commonwealth Of Va?** Yes  
**Identification No. Issued To The Firm By The SCC:** 5A-094-625A  

**Any Bidder Exempt From SCC Authorization Requirement Shall Include A Statement With Its Bid Why They Are Not Required To Be So Authorized**  

**Is Your Firm Or Any Of Its Principals Currently Debarred From Submitting Bids To Arlington County, Virginia, Or Any Other State Or Political Subdivision?** No  

**Bidder Status:** 
- Minority Owned:  
- Woman Owned:  
- Neither: X
Metropolitan Washington Council of Governments (COG)
Rider Clause

PERTAINING TO THE USE OF CONTRACT(S) BY MEMBERS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE

A. If authorized by the bidder(s), resultant contract(s) will be
   extended to any or all of the listed members as designated by the bidder
to purchase at contract prices in accordance with contract terms.

B. Any member utilizing such contract(s) will place its own order(s)
directly with the successful contractor. There shall be no obligation on
the part of any participating member to utilize the contract(s).

C. A negative reply will not adversely affect consideration of a
   bidder's bid/proposal.

D. It is the awarded vendor's responsibility to notify the members
   shown below of the availability of the Contract(s).

E. Each participating jurisdiction has the option of executing a
   separate contract with the awardee. Contracts entered into with a
   participating jurisdiction may contain general terms and conditions
   unique to that jurisdiction including, by way of illustration and not
   limitation, clauses covering minority participation, non-discrimination,
   indemnification, naming the jurisdiction as an additional insured under
   any required Comprehensive General Liability policies, and venue. If,
   when preparing such a contract, the general terms and conditions of a
   jurisdiction are unacceptable to the awardee, the awardee may withdraw
   its extension of the award to that jurisdiction.

F. The issuing jurisdiction shall not be held liable for any costs
   or damages incurred by another jurisdiction as a result of any award
   extended to that jurisdiction by the awardee.

Continued on next page
BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:

<table>
<thead>
<tr>
<th>YES/NO</th>
<th>JURISDICTION</th>
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<tbody>
<tr>
<td></td>
<td>Metropolitan Washington</td>
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<td>Airports Authority</td>
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<td>Montgomery College</td>
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<td>OmniRide</td>
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<td>Prince William County Service Authority</td>
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<td>Rockville, Maryland</td>
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<td>Spotsylvania County Schools</td>
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<td>Stafford County, Virginia</td>
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<td>Takoma Park, Maryland</td>
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<td>Upper Occoquan Sewage Authority</td>
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<td></td>
<td>Vienna, Virginia</td>
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<td>Winchester, Virginia</td>
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<tr>
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<td>Winchester Public Schools</td>
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</table>

BIDDER'S LEGAL NAME:

Jet Cars DBA Alexandria Toyota

DATE OF BID: 2-6-2013
Jet Cars Inc
DBA Alexandria Toyota
3750 Jefferson Davis Hwy
Alexandria, VA 22305

Arlington County, Virginia
Office of Purchasing
2100 Clarendon Blvd, Suite 500
Arlington, VA 22201

Bid 679-13

To whom it may concern:

This is to state that the bid for ITB No. 679-13 was submitted on the bid form from the preceding solicitation, 614-13. This was an error, and our Company accepts and will comply with all terms and conditions of ITB No. 679-13, and that the pricing and all terms of service included in the bid form for ITB No. 614-13 will apply to ITB No. 679-13.

Thank you,

[Signature]

Bobby Bell
Service Director
Alexandria Toyota
Arlington County will receive bids for the provision of Toyota Original Equipment Manufacturer (OEM) parts and in-shop repair services for passenger cars and light trucks on an as-needed basis for a five-year (5) period.

I. OEM PARTS

The Contractor shall provide Toyota Original Equipment Manufacturer (OEM) parts. Only OEM suppliers shall be considered for award.

a. Percentage discount

The Contractor shall provide parts at the percentage discount from price list provided on the bid form. The price list used shall be the most recent National Standard Manufacturer's published price list.

The percentage discount bid must be a single percentage discount applicable to all parts. The percentage discount shall apply to all items listed on the bid form and unlisted items that will be ordered under this contract.

The percentage discount shall remain firm for the duration of the contract.

The Contractor shall apply the percentage discount to the published unit price in effect at the time of the order is placed. The initial price list shall remain firm for the first twenty four (24) months of the Contract Term.

b. Price list

Bidders shall provide a copy of the Manufacturer’s price list with their bid.

The Contractor shall provide a copy of the Manufacturer’s price list each time a new price list is published. The initial price list shall remain firm for the first twenty four (24) months of the Contract Term.

c. Delivery

Parts are purchased Freight On Board (F.O.B.) destination freight prepaid to the Arlington County Equipment Bureau, located at 2701 South Taylor Street Arlington, VA 22206. All costs for handling and transportation charges to the designated point of delivery shall be borne by the Contractor.

Transportation, handling and all related charges are included in the discount submitted by the Contractor with its bid.

d. Delivery Time

Bidders shall indicate the delivery time for stock and non-stock items on the bid form. Parts will be delivered to the County no later than within one (1) business day for stock items. Non Stock items shall be
delivered to the County no later than within five (5) business days after receipt of order and shall arrive no later than 1:00 P.M.

II. IN-SHOP REPAIR SERVICES

Repair Services shall be provided at an hourly labor rate as indicated on the bid form. The labor rate will remain firm throughout the first twenty four (24) months of the contract. For optional price adjustments thereafter please refer to Paragraph 3 of Section III. Contract Terms and Conditions of this solicitation.

Labor rate provided on the bid form shall include all direct and indirect costs.

a. Repair shop Location
Bidder’s repair facility shall be within a 10-mile radius from the Arlington County Equipment Bureau located at 2701 S. Taylor St. Arlington, VA 22206. If the facility is located further than 10 miles, the bid will be subject to rejection.

b. Facility requirements
The Contractor’s facility is required to be in compliance with all Federal, State and Local government regulations and permits for an automotive repair shop. The Contractor will also be required to be in compliance with standards and best practices of OSHA, EPA, State, and Local Agencies.

c. Repair shop hours
Repair facility operating hours shall be from Monday to Friday from 8 a.m. to 5 p.m.

d. Personnel
Personnel working under this contract shall be Toyota factory-trained technicians.

e. Estimate
Repairs shall be priced on a time and materials basis at the labor rate provided on the bid form. The County will reimburse the Contractor, on completion and acceptance of each assigned job, only for those materials actually used in the performance of the assigned job.

Parts used for repairs shall be invoiced at the percentage discount from Manufacturer price list listed on the bid form.

When requested by the County, the Contractor shall provide originals or certified copies of invoices issued by its supplier(s) detailing the materials used on the assigned job.

The Contractor shall provide a written estimate of the cost and time to complete the repairs and get the approval of it by an Equipment Bureau Supervisor before commencing work. Payment will not be made for any work that has not been authorized.
f. **Vehicle delivery**
The County will notify the Contractor, deliver vehicles designated for repair to the Contractor's shop, and then will pick-up the vehicles upon completion of the work.

g. **Work status**
The Contractor shall keep the Equipment Bureau updated with the status and delays of the vehicle upon request of the Project officer.

h. **Vehicle responsibility**
The Contractor shall assume full liability and responsibility for all vehicles and contents (including radios and other standard or installed equipment), placed in its custody by the County under this contract.

i. **Vehicle inspection**
The County will inspect that all repairs have been completed as requested.
After the County inspects the vehicle, if it is determined that repairs have not met the quality set forth in the contract, the Contractor shall complete any necessary repair within 24 hours.

III. **WARRANTY**

Parts provided by the Contractor shall be covered by the manufacturer's standard warranty. Refer to the Warranty paragraph in the "Contract terms and conditions" section for additional information about warranty requirements.

Services provided by the contractor shall be warranted for a minimum of six (6) months or 6,000 miles on the date on which the County pays the vehicle invoice.