NOTICE OF AWARD OF CONTRACT

TO: BRAVO! FACILITY SERVICES, INC.
2000 NORTH 14TH ST., STE 150
ARLINGTON, VA 22201

DATE ISSUED: MARCH 15, 2011
CURRENT REFERENCE NO: 63-11LW

CONTRACT TITLE: PRCR - CUSTODIAL SERVICES - PARK RESTROOMS

PRIOR REFERENCE NO: 167-10LW

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

Your firm is awarded the above referenced contract. The contract term covered by this Notice of Award is effective APRIL 1, 2011 and expires on MARCH 31, 2012.

This is the FOURTH award notice of a possible FIVE year and five-month contract.

The contract documents consist of the terms, conditions, and specifications of Invitation to Bid No. 42-081LW and the bid of the Contractor, incorporated herein by reference.

CONTRACT PRICING:
1) REFER TO AMENDMENT NO. 1 & CONTRACTOR'S BID FORM.
2) PRICING FOR THIS RENEWAL TERM REMAINS THE SAME AS THE PREVIOUS TERM. PRICE ADJUSTMENTS FOR EACH ENSUING CONTRACT YEAR BASED ON THE CPI-U FOR THE TWELVE (12) MONTH PERIOD ENDING IN NOVEMBER OF EACH YEAR.

ATTACHMENTS:
1) AMENDMENT NOS. 1 AND 2
2) CONTRACTOR'S BID FORM
3) SPECIFICATIONS EXCERPT

SERVICE CONTRACT WAGE REQUIREMENT: THIS CONTRACT SHALL BE PERFORMED IN ACCORDANCE WITH SECTION 4-103 OF THE ARLINGTON COUNTY PURCHASING RESOLUTION. ALL EMPLOYEES OF THE CONTRACTOR OR ANY OF ITS SUBCONTRACTORS WORKING ON COUNTY-OWNED OR COUNTY-OCUPIED PROPERTY SHALL BE PAID AN HourLY wage NO LESS THAN THE HourLY living WAGE RATE PUBLISHED ON THE COUNTY'S WORLD-WIDE WEB SITE AT THE TIME OF CONTRACT EXECUTION.

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: JAMES VOOSBURG
VENDOR PAYMENT TERMS: NET 30 DAYS
TAX IDENTIFICATION NUMBER (EIN/SSN): 54-1155614
EMAIL: JVOSBURG@BRAVOFACILITYSERVICES.COM
COUNTY CONTACT: HELENA GILBERT

CONTRACT AUTHORIZATION

Pamela Hayes
3/15/11 DATE

VENDOR: 1
DATE BID FOLDER: 2

Assistant Purchasing Agent
NOTICE OF CONTRACT AMENDMENT NO. 2

TO: BRAVO! FACILITY SERVICES, INC.
    2000 N 14TH ST, SUITE 150
    ARLINGTON, VA 22201

DATE ISSUED: MARCH 10, 2011

CURRENT REFERENCE NO: 167-10LW

CONTRACT TITLE: PRCR - CUSTODIAL SERVICES-PARKS RESTROOMS

PRIOR REFERENCE NO: 146-09LW

THIS IS A NOTICE OF CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCumberING CONTRACT FUNDS.

PER THE ATTACHED LETTER DATED FEBRUARY 7, 2011, BEGIN CLEANING SERVICES AT ALL RESTROOMS ON MARCH 15, 2011 AND END CLEANING SERVICES AT ALL RESTROOMS ON NOVEMBER 15, 2011. THERE WILL BE NO WINTER CLEANING PER AMENDMENT NO. 1 TO THIS CONTRACT, REFERENCE NUMBER 146-09LW.

CONTRACT PRICING:

PER CONTRACTOR'S BID FORM

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: JAMES VOSBURG
VENDOR PAYMENT TERMS: NET 30 DAYS
TAX IDENTIFICATION NUMBER (EIN/SSN): 54-1155614
EMAIL ADDRESS: JVOSBURG@BRAVOFACILITYSERVICES.COM

COUNTY CONTACT: HELENA GILBERT

VENDOR TEL. NO.: 703-906-4103
VENDOR FAX. NO.: 703-534-0200
COUNTY TEL. NO.: 703-228-7981

CONTRACT AUTHORIZATION

Pamela Hayes
Assistant Purchasing Agent

DATE 3/9/11

DISTRIBUTION

VENDOR: 1
BID FOLDER: 2
February 7, 2011

To: Bravo Facility Services, Inc.

From: Helena Gilbert
Contract Manager

Contract#167-10LW- Change

This is to officially inform you that all the restroom will officially open effective March 15 and close November 15th annually effective March 15, 2011. This is an effort to better serve the citizens of Arlington County.

This is an increase of four weeks of additional services to the current contract.

Please adjust your invoices to reflect the additional services based on the daily cleaning cost reflected in the current contract.

Should you have questions, do not hesitate to contact me.

Sincerely,

Helena Gilbert
Contract Compliance Manager

Cc: Pamela Hayes, Purchasing Agent
NOTICE OF AWARD OF CONTRACT
AMENDMENT NO. 1

TO: BRAVO! FACILITY SERVICES, INC.
2000 NORTH 14TH STREET, SUITE 150
ARLINGTON VA, 22201

DATE ISSUED: MAY 21, 2009
CURRENT REFERENCE NO: 146-09LW

CONTRACT TITLE: CUSTODIAL SERVICE - PARK RESTROOMS

THIS IS A NOTICE OF AWARD OF CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED
UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The above referenced contract is amended as follows:

REFER TO THE ATTACHED LETTER AMENDING THE SCOPE OF SERVICE AND PRICING EFFECTIVE JULY 1,
2009.

VENDOR CONTACT: JAMES VOSBURG
VENDOR TEL. NO.: 703-906-4103
VENDOR FAX. NO.: 703-534-0200

COUNTY CONTACT: HELENA GILBERT
COUNTY TEL. NO.: 703-228-7981

CONTRACT AUTHORIZATION
MARYAM BAHOR
PROCUREMENT OFFICER

DISTRIBUTION
VENDOR: 1
BID FOLDER: 2
DATE 5/24/09
May 12, 2009

Bravo Facility Services, LLC
200 N. 14th Street, Suite 150
Arlington, VA 22201

RE: Reduction of Services-Contract# 146-09LW

Dear Mr. Vosburg,

This is to inform you due to our fiscal year 2010 budget cuts, we are having to reduce our contract services. We are reducing the following restroom cleanings by 133 days, which means they will be closed for the winter the same as the “Class A” restrooms: Alcova Heights, Bon Air Park, Fairlington Center, Greenbrier Park, Powhatan Springs Park, Hayes Park, Lacey Woods Park, Lubber Run Park, Gunston Bubble, Westover Park, Ft. C. F. Smith, Gateway Park, Jennie Dean Park, Quincy Park, Virginia Highlands Park, and Kennmore School.

This will reduce the overall contract amount by $45,725.00. Beginning July 2010, please adjust your invoice to reflect so- it should be $8,223.49 monthly.

Ex. $160,546.40
    -$40,810.02 (Payment for April, May June 2009)
    =$119,736.02
    -$45,725.00 (Contract Reduction)
    =$ 74,011.38
Divided by 9 (balance of contract months)
    $8,223.49 (Monthly Billing)

If you have any questions, feel free to contact me at 703 228-7981

Sincerely,

Helena Gilbert
Contract Compliance Manager

cc: Maryam Zahory, Purchasing
BID FORM

SUBMIT TWO SIGNED BID FORMS (ONE FORM SHALL CONTAIN AN ORIGINAL LONGHAND SIGNATURE; THE OTHER MAY BE A PHOTOCOPY OF THE SIGNED ORIGINAL)

BIDS WILL BE OPENED AT 3:00 P.M., JANUARY 24, 2008

FOR PROVIDING CUSTODIAL SERVICES AT VARIOUS PARK RESTROOMS PER THE TERMS, CONDITIONS AND SPECIFICATIONS OF THIS SOLICITATION:

THE UNDERSIGNED UNDERSTANDS AND ACKNOWLEDGES THE FOLLOWING:


AN ELECTRONIC COPY OF THE SOLICITATION DOCUMENTS PROVIDED AT THE COUNTY'S WEBSITE (HTTP://WWW.ARCLINTONVA.US/PURCHASING) IS SUBJECT TO AN IMPORTANT DISCLAIMER WHICH MUST BE ACKNOWLEDGED ONLINE BEFORE THE DOCUMENTS CAN BE DOWNLOADED.

EACH BIDDER IS RESPONSIBLE FOR DETERMINING THE ACCURACY AND COMPLETENESS OF ALL SOLICITATION DOCUMENTS THEY RECEIVE, INCLUDING DOCUMENTS OBTAINED FROM THE COUNTY BY EITHER OF THE METHODS DESCRIBED ABOVE, AND DOCUMENTS OBTAINED FROM ALL OTHER SOURCES.

CLASS "A" RESTROOMS

<table>
<thead>
<tr>
<th>LOCATION OF RESTROOM</th>
<th>WITH PORCH OR SHELTER</th>
<th>DAILY CLEANING COST</th>
<th>ANNUAL COST (DAILY COST X 229)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BARCROFT #1</td>
<td>YES</td>
<td>$ 23.50</td>
<td>$ 5,381.50</td>
</tr>
<tr>
<td>BLUEMONT PARK (SOUTH END)</td>
<td>NO</td>
<td>$ 20.28</td>
<td>$ 4,644.12</td>
</tr>
<tr>
<td>FORT SCOTT PARK</td>
<td>NO</td>
<td>$ 20.28</td>
<td>$ 4,644.12</td>
</tr>
<tr>
<td>HIGHVIEW PARK</td>
<td>NO</td>
<td>$ 20.28</td>
<td>$ 4,644.12</td>
</tr>
<tr>
<td>MADISON MANOR PARK</td>
<td>NO</td>
<td>$ 20.28</td>
<td>$ 4,644.12</td>
</tr>
<tr>
<td>NAUCK PARK</td>
<td>NO</td>
<td>$ 20.28</td>
<td>$ 4,644.12</td>
</tr>
<tr>
<td>ROCKY RUN PARK</td>
<td>NO</td>
<td>$ 20.28</td>
<td>$ 4,644.12</td>
</tr>
<tr>
<td>TOTAL ANNUAL COSTS (EACH OPTION)</td>
<td></td>
<td>$ 33,246.22</td>
<td></td>
</tr>
</tbody>
</table>

BIDDERS NAME: Brener Building Maintenance, Inc.

AUTH. SIGNATURE: [Signature]

42-08IM
31
## CLASS "B" RESTROOMS

<table>
<thead>
<tr>
<th>LOCATION OF RESTROOM</th>
<th>WITH PORCH OR SHELTER</th>
<th>DAILY CLEANING COST</th>
<th>ANNUAL COST (DAILY COST x 362)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AICOVA HEIGHTS PARK</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
<tr>
<td>BON AIR PARK</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
<tr>
<td>GLENCARYN PARK</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
<tr>
<td>GREENBRIER PARK</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
<tr>
<td>HAYES PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>LACEY WOODS PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>LUBBER RUN PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>GUNSTON BUBBLE</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
<tr>
<td>WESTOVER PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>BARCROFT PARK #2</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>BLUEMONT PARK (NORTH)</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>FORT C F SMITH PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>GATEWAY PARK</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
<tr>
<td>JENNIE DEAN PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>QUINCY PARK</td>
<td>YES</td>
<td>$23.50</td>
<td>$8,507.00</td>
</tr>
<tr>
<td>VIRGINIA HIGHLANDS PARK</td>
<td>NO</td>
<td>$20.28</td>
<td>$7,341.36</td>
</tr>
</tbody>
</table>

**TOTAL ANNUAL COSTS (EACH OPTION):**

$126,786.88

## RESTROOMS SCHEDULE "C"

<table>
<thead>
<tr>
<th>LOCATION OF RESTROOM</th>
<th>WITH PORCH OR SHELTER</th>
<th>CLEANING COST PER EVENT</th>
<th>ANNUAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>LUBBER RUN AMPHITHEATER (EST. 20 EVENTS/YEAR)</td>
<td>NO</td>
<td>17.11</td>
<td>$513.30</td>
</tr>
</tbody>
</table>

**TOTAL ANNUAL COSTS (EACH OPTION):**

$513.30

**BIDDER'S NAME:** Brener Building Maintenance, Inc.  
**AUTH. SIGNATURE:**

**TOTAL BID AMOUNT (SCHEDULE A + SCHEDULE B + SCHEDULE C):** $160,546.40
CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of, or affected by, any act of collusion with another person (under Virginia Code Section 59.1-68.6 et seq.), engaged in the same line of business or commerce; or any act of fraud punishable under Article 1.1 of the Virginia Governmental Frauds Act (Va. Code §18.2-498.1 et seq.).

**THIS BID FORM MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BELOW BY A PERSON AUTHORIZED TO LEGALLY BIND THE BIDDER, OR THE BID WILL BE REJECTED:**

**AUTHORIZED SIGNATURE**

[Signature]

**PRINT NAME AND TITLE**

James Vosburg, Regional Vice President

**INDICATE THE NAME AND CONTACT INFORMATION OF THE PERSON WHO CAN RESPOND AUTHORITATIVELY TO ANY QUESTIONS REGARDING THIS BID (I.E. PROJECT MANAGER):**

**NAME (PRINTED):** James Vosburg  
**TEL. NO.:** 703-906-4103

**E-MAIL ADDRESS:** jvosburg@brenerbuildingmaintenance.com

<table>
<thead>
<tr>
<th>SUBMITTED BY: (LEGAL NAME OF FIRM)</th>
<th>Brener Building Maintenance, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS:</td>
<td>2000 N. 14th Street, Suite 150</td>
</tr>
<tr>
<td>CITY/STATE/ZIP:</td>
<td>Arlington, Virginia 22201</td>
</tr>
<tr>
<td>TELEPHONE NO:</td>
<td>703-534-0211</td>
</tr>
<tr>
<td>FACSIMILE NO.:</td>
<td>703-534-0200</td>
</tr>
<tr>
<td>TAX ID NUMBER (EIN/SSN):</td>
<td>54-1155614</td>
</tr>
<tr>
<td>VA. CONTRACTOR LICENSE #:</td>
<td>2701-030242A</td>
</tr>
</tbody>
</table>

**THIS FIRM IS A:**

- [X] CORPORATION,  
- GENERAL PARTNERSHIP,  
- LIMITED PARTNERSHIP,  
- UNINCORPORATED ASSOCIATION,  
- LIMITED LIABILITY COMPANY,  
- SOLE PROPRIETORSHIP

**IS FIRM AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VA?**

**BIDDER STATUS: MINORITY OWNED:** [X]  
**WOMAN OWNED:** [X]  
**NEITHER:** [ ]
I. SERVICE REQUIREMENTS

Restrooms shall be cleaned between 11:00pm and 7:00am.

A. All doors, gates or similar devices that provide access to the restrooms must be locked to prevent the public from entering the park outside of normal operating hours.

B. The Contractor shall clean grouting and sealants with an appropriate chemical cleaning agent. Care shall be exercised to prevent damage to tile, and any loose or broken grouting shall be reported to the County Project Officer. Grout and other sealants shall be scrubbed clean and present a uniformly clean and hygienic appearance.

C. Remove graffiti from inside restrooms and any attached shelter. Graffiti removal responsibilities at the attached porches or shelters include the floor, ceiling, columns, tables, and any other permanent features. The Contractor is not responsible to remove graffiti from the exterior of the restrooms except where said wall is an interior wall for the shelter of porch. If unable to remove, the County's Project Officer shall be notified. County staff shall be notified within 12 hours.

D. The Contractor is required to provide someone who speaks fluent English to respond to any complaints, questions or compliments. The Contractor shall present a log of any complaints, questions or compliments, in a weekly report. Included in this report shall be a note of what the Contractor did to try to resolve the issue and the outcome of the issue.

E. The Contractor shall use caution when entering and exiting a park area with a motorized vehicle. The Contractor shall maintain a safe driving speed, use four way flashers and give right-of-way to pedestrians and cyclists using the park at all times.

II. SERVICE FREQUENCY REQUIREMENTS

A. DAILY:

The Contractor shall:

1. Pick up litter, trash, cigarette butts, etc. within twenty five feet of the building and place them in a
heavy-duty plastic bag which is to be placed in the nearest outside litter receptacle.

2. Trash receptacles shall be emptied and contents bagged and placed next to the nearest outdoor parks litter receptacle.

3. Wash all interior trash receptacles and infant changing tables with a germicidal disinfectant.

4. Sink basins and vanity areas shall be washed, using a germicidal disinfectant. This shall include the underside of the basins and pipe fixtures.

5. Mirrors shall be cleaned free from water marks, streaks soil, stains, graffiti, and other omissions and shall present a high shine. Abrasive cleaners shall not be used.

6. Damp mop floors with a disinfectant soap. Floors under and around commodes, vanities and all corners are to be cleaned. Whenever restrooms are cleaned during park operation hours appropriate safety signage (i.e. "Caution Wet Floor") shall be used.

7. Replenish hand soap, paper towels, and tissue, which are furnished by the Contractor. The County's Project Officer shall be notified via the weekly report, of any of this equipment that is found to be broken, leaking, or in any way of needing repair or replacement.

8. Clean and wipe all commodes and urinals with a disinfectant soap inside and outside. Spot clean walls, wipe all partitions, ledges, sills, rails, vents, doors (both sides), and door knobs with a cloth dampened with a disinfectant.

9. In the case of shelters attached to the restroom, clean the shelter floor by applying disinfectant, waiting an appropriate length of time and thoroughly rinsing floor with water. Remove excess water. Tables shall be washed with a germicidal disinfectant suitable for surfaces intended for contact with food.

10. Remove all old balloons, decorations, unauthorized notices, and dangerous staples, etc.

B. PERIODIC:
The Contractor shall:

1. Wash walls with a disinfectant soap, including partitioning weekly.

2. Wash floor drains weekly.
3. All floors machine scrubbed or washed with a pressure washer monthly with disinfectant and grout cleaners where there are ceramic tile floors. (NOTE: Wash outside of commodes and urinals as well as all fixtures with a disinfectant soap after the tile floors are machine scrubbed.)

4. Scrub area under all commodes and bottom of walls with a deck brush once weekly.

5. Wash ceiling, light fixtures and wall vents monthly.

6. Clean any attached shelter ceilings and rafters monthly. This includes removing all staples, tacks, tape, spider webs, wasp nests, and etc from the shelter.

7. The Contractor shall submit a weekly report to the County's Project Officer that summarizes the work done that week and the work scheduled for the following week at each location. In addition, the report shall include a list or description of any maintenance or other problems noted in the county facilities that are the responsibility of the County to repair or replace. Any urgent problems such as leaks, stopped up drains, blockages, electrical problems, etc. shall be reported to the Project Officer within twelve (12) hours by fax or by phone.

8. The Contractor shall post a weekly cleaning schedule in each restroom. This schedule shall be updated daily to show the time the restroom was cleaned.

III. GENERAL REQUIREMENTS:

A. The Contractor shall furnish all labor, supervision, equipment, materials and supplies, except all restroom dispensers, light bulbs and fluorescent tubes, necessary to perform janitorial services.

B. The Contractor shall furnish all paper towels, toilet paper, liquid soap, and urinal and wall mounted deodorizers. The Contractor shall clean the facilities Sunday through Saturday between the hours of 11:00pm and 7:00am, unless stated otherwise herein in other sections of this specification, except on the following County observed holidays:

- New Year's Day
- Thanksgiving Day
- Christmas Day

C. The County reserves the right to add or delete locations from the contract list, or to change the frequency of
cleaning or the length of the cleaning season for a restroom.

D. The park restrooms DO NOT have any closet or areas for the Contractors to store cleaning supplies, paper goods or cleaning equipment at the work site. When preparing their bids the bidder(s) shall take in consideration that their staff will have to bring everything they need with them to the restroom each night and take it with them when they complete their work.

E. The County reserves the right to require the removal of any employee of the Contractor from the sites at any time who is incompetent, careless, insubordinate, or otherwise objectionable, or who continued employment is contrary to the consistent good relations with the County or the general public.

F. TRAINING:
The Contractor shall be responsible for all general and specialty training of its employees. Written documentation certifying such training shall be provided to the County Project Officer thirty (30) days following award of the contract.

It is the Contractors responsibility to train its employees on the Right-to-Know laws and any other training necessary to meet OSHA and other relevant Federal, state and local Regulations.

G. EQUIPMENT:
Equipment shall be equipped with all necessary protective padding to prevent damage to building finishes and tenant property.

Equipment shall comply with all safety requirements and function properly at all times.

Contractor shall ensure its employees are provided necessary safety protection.

H. SUPPLIES:
The Contractor shall ensure that all paper products (toilet paper-double ply, paper towels) contain 100% recycled content and a minimum of thirty percent (30%) post consumer recycled content and manufactured without the additional use of elemental chlorine or chloride compounds.

The County reserves the right to reject paper products provided by the Contractor.
The Contractor shall only use cleaning supplies that are appropriate for the job, so their application is not harmful to the surfaces and surroundings.

All cleaning product shall be of Green Seal Standards (GS-17) and or meet the California Code of Regulation for low VOC.

The Contractor shall ensure that all chemical products are purchased and used in their original containers and the chemical concentrates are handled only in the areas designated by the County Project Officer.

All supplies shall be available for the County Project Officer’s inspection and approval.

The Contractor shall maintain on site a copy of the Material Safety Data Sheets ("MSDS") for each chemical product used for cleaning and submit them to the County Project Officer for upon request.

Materials that require precautionary warnings shall have affixed to all containers such labels or markings as are prescribed by law, regulatory agencies or this Contract.

Markings or labeling of material containing toxic or hazardous substances or waste shall be in accordance with all Federal, State, and County laws, ordinances, rules and regulations.

The Contractor shall verify that all chemicals applied to floors provide adequate protection against slippery floors. Any observed instances of slippery floors shall be corrected immediately upon discovery.

The Contractor shall not use a germicidal disinfectant that does not bear the Environmental Protection Agency (EPA) Registration Number.

I. LOCK POSTS:
   All lock posts/bollards shall be put back in position when exiting the various locations, regardless if you removed it or not.

IV. SPECIAL REQUIREMENTS

A. Inclement Weather:
The Contractor shall make every effort to provide custodial services regardless of snow or other inclement weather. In the event the County closes the sites to the public due to inclement weather the Contractor shall be relieved of its responsibility for cleaning the facilities during the period of the time the facility is closed. However, the contractor shall provide services the next day that the facility is open.
B. Quality Control Program:
The Contractor shall establish a complete quality control program to assure the requirements of the Contract are provided as specified. A draft Quality Control Plan ("QCP") shall be submitted to the County’s Project Officer for review and approval prior to the start of the Contract. The QCP shall be a system for identifying and correcting deficiencies in the quality of services before the level of performance becomes unacceptable and/or the County’s Project Officer points out the deficiencies. This QCP is of paramount importance to the following:

An inspection system which is tailored to the specific facilities and which covers all services stated in the frequencies segment of the Contract. The Contractor shall devise a checklist for use during the performance of the work. The checklist must be signed and dated to indicate the time the inspection was completed.

An on-site file of all inspections conducted by the Contractor and the corrective action forms will be made available to the County. Failure by the Contractor to implement the approved plan and pursue it diligently from the commencement of the Contract may be grounds for default.

V. CONTRACT REQUIREMENTS

METHOD OF PAYMENT AND CONSEQUENCE OF FAILURE TO PERFORM SERVICES:

1. Payment will be monthly in arrears, each month’s payment being 1/12th of the annual bid amount subject to any adjustments allowed by this specification. The County reserves the right to reduce the monthly payment for unsatisfactory performance/nonperformance in accordance with rates set out in the SCHEDULE OF PRICES FOR BUILDING CLEANING DEDUCTIONS/LIQUIDATED DAMAGES (SEE BID FORM ATTACHMENT NO. 2).

2. The County’s Project Officer, or designee, may inspect the facilities at any time to validate Contractor’s compliance with the terms and conditions of the Contract. The Contractor will receive written notice of deficiencies and or copies of the inspection reports, or validated complaint letters, under the following conditions:

   a) prior to charging liquidated damages/deductions;

   b) Whenever nonperformance exists, or unsatisfactory services are performed. The Contractor shall be conclusively presumed to have actual knowledge of work not performed and that notices shall not be a
prerequisite for withholding payment for non-performed and unsatisfactory services.

c) When the Contractor's performance is in unsatisfactory or deductions are to be charged, a Janitorial Contract Discrepancy Report (SEE BID FORM ATTACHMENT #2) shall be issued by the County's Project Officer. The Contractor shall reply, in legible writing, within twenty four (24) hours explaining:

d) The reasons for the unsatisfactory performance;

e) the corrective action(s) to be taken; and

f) Procedures to be implemented to prevent a recurrence.

g) During the first three (3) months of the Contract, the Contractor's Project Manager shall meet twice a month (formally) and speak on the telephone daily, Monday thru Friday (informally) with the County’s Project Officer and other designated County officials as necessary for the purpose of discussing performance. The meetings and telephone calls shall be documented by County staff. It is the responsibility of the Contractor to state in writing any disagreement with the minutes.

h) After the first three (3) months of the Contract, the Contractor's Project Manager shall meet once a month (formally) and daily (informally) at the discretion of the County’s Project Officer, or by phone, with the County’s Project Officer and other designated County officials for the purpose of discussing performance as requested by either party.

i) A weekly report containing a list of all problems encountered over the week; projects completed; maintenance issues; inspection summary; and an overall summary of week's activities shall be submitted to the County’s Project Officer by 12:00 noon each Friday.

j) The Contractor shall assign a full-time, on-site Contract Manager who shall report as required to the County’s Project Officer for communication and coordination of the custodial functions and quality control. The Contract Manager shall inspect all areas of the buildings covered by this contract as requested by the Project Officer for the purpose of ensuring quality workmanship and compliance with the contract; note discrepancies and complaints; and correct deficiencies in the work.

3. The Contract Manager shall be capable of communicating in and understanding English (both verbal and written). The Contract
Manager must be able to respond to the needs communicated by the County's Project Officer.

4. The Contract Manager shall be responsible for all keys assigned to unlock spaces, and for the security of the building. If the Contract Manager or any of the Contractor's employees lose any keys, the Contractor shall be liable for the total cost of re-keying the entire area affected.

5. The Contract Manager shall be responsible for the conduct and performance of the Contractor's employees, and compliance with the following rules:

   a) The Contractor's employees who are under the influence of alcohol or drugs will not be permitted on County property. The Contractor's employees appearing to be under the influence of alcohol or drugs, as determined by the County's Project Officer, will be reported to the Contract Manager who will be responsible for taking the appropriate action including removal of the employee from County property.

   b) No loud or boisterous conduct (to include vehicle radios) will be permitted. The Contractor must follow all County codes, including the County's noise ordinance.

   c) The Contractor's employees shall not use or tamper with equipment or County employee personal property at any time.

   d) The Contractor's employees shall not use the County's business telephones at any time.

   e) The Contractor's employees are not to be accompanied in their work areas on the premises by acquaintances, family members, assistants, or any other person unless said person is authorized as a working employee by the Contractor and the County.
<table>
<thead>
<tr>
<th>LOCATION OF RESTROOM</th>
<th>SERVICE START UP</th>
<th>CLASS</th>
<th>WITH PORCH AND/OR SHELTER</th>
<th>ADDRESS</th>
<th>NEAREST CROSS STREET</th>
<th>PSA</th>
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<tbody>
<tr>
<td>Alcova Heights Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>NO</td>
<td>901 S George Mason Dr</td>
<td>S 8th Street</td>
<td>4</td>
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<tr>
<td>Fort Scott Park</td>
<td>11 P.M.</td>
<td>A</td>
<td>NO</td>
<td>2800 S Ft Scott Dr</td>
<td>S Grant St</td>
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<td>Hayes Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>YES</td>
<td>1516 N Lincoln St</td>
<td>15th St. N.</td>
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<tr>
<td>Madison Manor Park</td>
<td>11 P.M.</td>
<td>A</td>
<td>NO</td>
<td>6225 12th Rd N</td>
<td>N Quantico St</td>
<td>1</td>
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<td>Nauck Park</td>
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<td>YES</td>
<td>2600 19th St S</td>
<td>S Walter Reedy Dr</td>
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<td>Rocky Run Park</td>
<td>11 P.M.</td>
<td>A</td>
<td>NO</td>
<td>1109 N Barton St</td>
<td>N 10th St</td>
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<tr>
<td>Bluemont Park (South End)</td>
<td>11 P.M.</td>
<td>A</td>
<td>NO</td>
<td>329 N Manchester ST</td>
<td>Carlin Springs Rd</td>
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<tr>
<td>Bon Air Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>NO</td>
<td>850 N Lexington St</td>
<td>Wilson Blvd</td>
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<tr>
<td>Glencarlyn Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>NO</td>
<td>301 S Harrison St</td>
<td>S 4th St</td>
<td>3</td>
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<tr>
<td>Greenbrier Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>NO</td>
<td>5201 28th St N</td>
<td>N Greenbrier St</td>
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<td>Lacey Woods Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>YES</td>
<td>1200 N George Mason Dr</td>
<td>Washington Blvd</td>
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<tr>
<td>Lubber Run Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>YES</td>
<td>2 Columbus St &amp; N 2nd St</td>
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<td>Gunston Bubble</td>
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<td>NO</td>
<td>1401 28th St S</td>
<td>S Lang St</td>
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<td>Westover Park</td>
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<td>YES</td>
<td>1001 N Kennebec ST</td>
<td>N Kenilworth St</td>
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<tr>
<td>Barcroft Park #1</td>
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<td>4100 S Four Mile Run Dr</td>
<td>S Geo. Mason Dr</td>
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<tr>
<td>Barcroft #2</td>
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<td>4100 S Four Mile Run Dr.</td>
<td>S. Geo. Mason Dr</td>
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<tr>
<td>Bluemont Park (North End)</td>
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<td>601 N Manchester St</td>
<td>Wilson Blvd</td>
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<tr>
<td>Glencarlyn Park</td>
<td>11 P.M.</td>
<td>B</td>
<td>NO</td>
<td>301 S Harrison St</td>
<td>S 4th St</td>
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<tr>
<td>Fort C. F. Smith Park</td>
<td>11 P.M.</td>
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<td>NO</td>
<td>2411 24th Street, N</td>
<td>N. 23rd Road</td>
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<td>Gateway Park</td>
<td>11 P.M.</td>
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<td>NO</td>
<td>1301 Lee Highway</td>
<td>N. Nash St</td>
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<td>Jennie Dean Park</td>
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<td>3630 27th Street, S</td>
<td>S. Nelson St</td>
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<td>Quincy Park</td>
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<td>1021 N. Quincy Street</td>
<td>N 11th St</td>
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<td>Virginia Highland Park</td>
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<td>NO</td>
<td>1600 Hayes Street</td>
<td>S. 15th St</td>
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<td>Highview Park</td>
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<td>NO</td>
<td>1938 N. Dinwiddie Street</td>
<td>N. 20th St</td>
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<tr>
<td>Lubber Run Amphitheater</td>
<td>11 P.M.</td>
<td>C</td>
<td>NO</td>
<td>N. Columbus Street</td>
<td>N. 2nd St</td>
<td>2</td>
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</tbody>
</table>