NOTICE OF AMENDMENT TO CONTRACT

TO: METROPOLITAN FUNERAL SERVICES, INC.
5517 VINE STREET
ALEXANDRIA, VA 22310

DATE ISSUED: November 07, 2014
CURRENT CONTRACT NO: 613-14

REMOVAL AND TRANSPORT OF DEAD BODIES

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of Agreement No. 613-14, including any exhibits attached or amendments thereto.

VENDOR CONTACT: ROBIN W. FOLTZ-VANN
TELEPHONE NO.: 703-971-6313
EMAIL ADDRESS: FOLTZROBINW@AOL.COM

VENDOR PAYMENT TERMS: NET 30 DAYS
COUNTY CONTACT: BOBBY BIDDIX
TELEPHONE NO.: 703-228-4065
EMAIL ADDRESS: BBIDDIX@ARLINGTONVA.US

CONTRACT AUTHORIZATION

DISTRIBUTION

Date

VENDOR: 1
BID FOLDER: 2

Richard D. Warren, Jr.
Purchasing Agent

11/7/14
ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 613-14

AMENDMENT NUMBER 1

This Amendment Number 1 ("Amendment") is made on the date of execution of the Amendment by the County and amends Agreement Number 613-14 dated March 11, 2014 ("Main Agreement as Amended") and made between Metropolitan Funeral Services, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County" or "Group").

Whereas the County and the Contractor desire to amend the contract term, the work called for, and the amounts to be paid under the Main Agreement as Amended, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement as amended as follows.

AMENDMENT SUMMARY:

1. Amend Scope of Work to include Cremation and Storage of Unclaimed Remains provisions.

2. Provide expanded payment rates for Cremation and Storage of Unclaimed Remains.

AMENDED CONTRACT TERMS:

The first paragraph of Section 2, Scope of Work, is amended to the following:

The Contract Documents consist of this Agreement, Exhibit A (Fairfax County Government, VA - Contract Number 4400004371 and Acceptance Agreement), and Exhibit B (Cremation and Storage of Unclaimed Remains) (collectively, “Contract Documents” or “Contract”).

EXHIBITS AMENDED AND ADDED:

- The Contract is hereby amended to include Exhibit B, Cremation and Storage of Unclaimed Remains with Rates.

THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA

BY: __________________________
PRINT NAME: RICHARD D. WARREN, JR.
AND TITLE: PURCHASING AGENT
DATE: 11/7/14

METROPOLITAN FUNERAL SERVICES, INC.

BY: __________________________
PRINT NAME: Robin W. Foltz-Vann
TITLE: Comptroller
DATE: 27 October, 2014
October 3, 2014

Lieutenant Wayne Vincent
Arlington County Police Department
Homicide / Robbery Unit

Re: Contract Addendum

Dear Lt. Vincent:

Per your request, may we propose the following addendum to our contract #613-14 with The City of Arlington dated March 11, 2014 to include services for the Cremation and Storage of Unclaimed Remains:

- Cremation Process $360.00
- Medical Examiner’s Fee (required by law in Virginia for Cremation) $50.00
- Death Certificate Signatures $75.00
- Storage Un-Cremated Remains, per day $95.00

It will be necessary that the remains have been properly identified.

Let us know how we may be of further assistance.

Best regards,

Mrs. Robin W. Foltz-Vann
Comptroller