NOTICE OF AWARD OF CONTRACT

TO: RUSMAR INCORPORATED
216 GARFIELD AVENUE
WEST CHESTER, PENNSYLVANIA 19380

DATE ISSUED: 11-4-13

CONTRACT NUMBER: 569-14

CONTRACT TITLE: DES-WPCP-RUSMAR FOAM

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

Your firm is hereby awarded the above referenced contract. The contract term covered by this Notice of Award is effective IMMEDIATELY and expires on JUNE 30, 2014. The contract documents consist of the terms, conditions, specifications and pricing of Agreement No. 569-14 (attached).

NOTES:

1. NO WORK SHALL BE PERFORMED BY THE CONTRACTOR WITHOUT PRIOR ACCEPTANCE BY THE COUNTY OF AN INSURANCE CERTIFICATE INCORPORATING ALL COVERAGE AND ENDORSEMENTS REQUIRED BY THE ABOVE-REFERENCED AGREEMENT.

ATTACHMENTS: AGREEMENT NO. 569-14

CONTRACT PRICING: REFER TO ATTACHED AGREEMENT

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: B. MCNAMARA
VENDOR TL NO.: 1-800-733-3626

VENDOR PAYMENT TERMS: NET 30 DAYS
VENDOR E-MAIL: INFO@RUSMARINC.COM

COUNTY CONTACT: DENNIS DOBBS
COUNTY TEL. NO.: 703-228-6827
COUNTY E-MAIL: DDOBBS@ARLINGTONVA.US

CONTRACT AUTHORIZATION

Elizabeth B. Dooley, CFPO, CPPB
Assistant Purchasing Agent

Date 11/4/13
ARLINGTON COUNTY, VIRGINIA

STANDARD FORM AGREEMENT 569-14

THIS AGREEMENT ("Agreement") is made on the date of execution by the County between the COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA ("County") and:

NAME/ADDRESS: Rusmar Incorporated, 216 Garfield Avenue, West Chester, Pennsylvania 19380 ("Contractor") (collectively the "parties").

1. The Contractor agrees to provide the following goods or services:
   AC-645 Wintergreen Foam solution and Pneumatic Foam Unit Application Equipment.

2. The Contractor understands and agrees that this is a requirements contract and the County will have no obligation to the Contractor if no goods or services are required.

3. The Contractor's provision of these goods or services shall be subject to review and approval by the County's Project Officer ("Project Officer") assigned by the Director of the County's Department of Environmental Services (DES).

4. The Contractor shall provide the goods designated in Paragraph 1 and in Exhibit A upon Execution of this Agreement by the County, and, unless terminated as provided below, shall continue until October 31, 2018.

5. For goods provided by the Contractor and accepted by the Project Officer, the County shall pay the Contractor $400.50 per fifty (50) gallon drum of AC-645 Wintergreen foam solution, not to exceed $10,000.00 per year. The cost of purchase of Pneumatic Foam Unit application equipment will be $24,500 per unit, should the County have the need to purchase new equipment. The County shall not pay the Contractor any other amount per unit item under this Agreement. Payment to the Contractor shall be net thirty (30) days from receipt by the County of a correct invoice from the Contractor. An invoice’s correctness will be determined by the Project Officer.

6. The Contract unit price for the AC-645 Wintergreen foam solution shall remain firm throughout the Contract Term, unless the Contractor requests a price adjustment, and the County approves such an adjustment, in accordance with the following procedure:

   A. The Contractor may submit a written request for price adjustment to the County Project Officer not less than ninety (90) days prior to April 30th of any given year of the contract (April 30 may be referred to herein below as "Anniversary Date").
   B. Requests for adjustment(s) to unit price(s) shall not
exceed the percentage increase or decrease of the U.S. Department of Labor, Producer Price Index and percent changes for selected commodity grouping by stage of processing (Table 2), for basic inorganic chemicals (06-13). Unadjusted percent change for the month of February of each year of the contract.

C. Any adjustment(s) to unit price(s) approved by the County Project Officer as a result of the procedure set forth in subsections A and B of this section shall become effective the day after the next Anniversary Date and shall be binding on both parties for the remainder of the Contract Term unless an adjustment is requested by the Contractor and approved by the County Project Officer in a subsequent year according to the procedure set forth in this section.

If the Contractor and the County do not agree on the requested adjustment using the procedure set forth in subsections A and B of this section by the thirtieth (30th) calendar day prior to the next Anniversary Date, then the County may in its sole discretion terminate the Contract.

7. It is understood and agreed by the parties that the Contractor is an independent contractor separate from the County, and the County will not withhold from the compensation paid to the Contractor any federal or Virginia unemployment taxes, federal or Virginia income taxes, Social Security tax, or any other amounts for benefits to the Contractor or its agents or employees; further, the County will not provide any insurance coverage or other benefits normally provided by the County for its general employees to the Contractor.

8. The Contractor is obligated to take one of the two following actions within seven (7) days after receipt of amounts paid to the Contractor by the County for work performed by any subcontractor under this Agreement:

a. Pay the subcontractor for the proportionate share of the total payment received from the County attributable to the work performed by the subcontractor under this Agreement; or

b. Notify the County and the subcontractor, in writing, of the Contractor's intention to withhold all or a part of the subcontractor's payment, with the reason for nonpayment.

The Contractor is obligated to pay interest to any subcontractor on all amounts owed by the Contractor to the subcontractor that remain unpaid after seven (7) days following receipt by the Contractor of payment from the County for work performed by the subcontractor under this Agreement, except for amounts withheld as allowed in section b., above. Unless otherwise provided under the terms of this Agreement, interest shall accrue at the rate of one percent (1%) per month.
The Contractor shall include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements as those contained in this Agreement with respect to each lower-tier subcontractor.

The Contractor's obligation to pay an interest charge to a subcontractor pursuant to the above provisions may not be construed to be an obligation of the County. A Contract modification may not be made for the purpose of providing reimbursement for such interest charge. A cost reimbursement claim may not include any amount for reimbursement for such interest charge.

9. This Agreement may be terminated upon written notice to the Contractor fifteen (15) days before the date of termination by the Arlington County Purchasing Agent whenever the Purchasing Agent shall determine that such termination is in the County's best interest. The Contractor will be entitled to receive compensation for all Contract goods or services satisfactorily performed by the Contractor and accepted by the County prior to such termination notice.

10. The County shall have the right to terminate this Agreement if the Contractor fails to provide satisfactory goods or services, in the sole determination of the Project Officer. In the event of such termination, the County will give the Contractor written notice forty-eight (48) hours before the effective date and time of termination. Such notice shall be effective upon being mailed by the County to the Contractor. In the event this Agreement is terminated by the County due to the Contractor's failure to provide satisfactory goods or services, the Contractor shall be entitled to receive compensation only for goods or services satisfactorily performed and accepted by the Project Officer prior to the mailing by the County of such termination notice. Upon any termination pursuant to this section, the Contractor shall be liable to the County for all costs incurred by the County after the effective date of termination including costs required to be expended by the County to complete the Work covered by the Contract, including costs of delay in completing the Project or the cost of repairing or correcting any unsatisfactory or non-compliant work. Such costs shall be either deducted from any amount due the Contractor or shall be promptly paid by the Contractor to the County upon demand by the County.

11. It is mutually understood and agreed that time is of the essence and the Contractor agrees that failure to provide timely service under this Agreement shall render this Agreement null and void, and the County will be relieved of all obligations hereunder.

12. All goods and materials provided to the County shall be fully guaranteed by the Contractor against factory defects. Any defects which may occur as the result of either faulty material or workmanship by the manufacturer within the period of the
manufacturer's standard warranty shall be corrected by the Contractor at no expense to Arlington County. The Contractor shall provide evidence of all manufacturers' warranties to the Project Officer at the time of delivery. All goods and materials are also guaranteed by the Contractor against defects resulting from the use of inferior or faulty materials or workmanship for one (1) year from the date of final acceptance by the County in addition to and irrespective of any manufacturer's or supplier's warranty. No date other than the date of final acceptance shall govern the effective date of the Guaranty, unless that date is agreed upon by the County and the Contractor in advance and in a signed writing.

13. The Contractor shall provide the insurance coverages marked with an "X" below before the start of work and shall provide a certificate of insurance evidencing such coverages.

- Workers Compensation-Standard Virginia Workers Compensation Policy.

- Commercial General Liability (CGL)- $500,000 combined single limit with $1,000,000 aggregate coverage to include Personal Injury, Completed Operations, Contractual Liability and, where applicable to the services, Products and Independent Contractors. “The County Board of Arlington County, Virginia, and its officers, employees and agents’ must be additional named insureds on the CGL policy.

- Automobile Bodily Injury and Property Damage Liability - $500,000 Combined Single Limit (Owned, non-owned, or hired, as applicable)

14. The Contractor agrees as follows:

a) The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, age, disability or any other basis prohibited by Virginia or federal law related to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth this nondiscrimination clause.

b) The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that it is an Equal Opportunity Employer.

c) Notices, advertisements and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

d) The Contractor shall include the provisions of the foregoing paragraphs a), b), and c) in every subcontract or Purchase Order in excess of $10,000.00, so that the provisions will be
binding upon each subcontractor and/or supplier.

15. The Contractor will comply with the provisions of the Americans with Disabilities Act of 1990, which prohibits discrimination against individuals with disabilities in employment and mandates their full participation in publicly- and privately-provided services and activities.

16. During the performance of this Agreement, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of marijuana or any other controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order in excess of $10,000.00, so that the provisions will be binding upon each subcontractor or supplier. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with this Agreement.

17. In accordance with § 2.2-4311.1 of the Code of Virginia, the Contractor acknowledges that it does not, and shall not during the performance of this Agreement, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

18. This Agreement is governed, in part, by all applicable provisions of the Arlington County Purchasing Resolution, which is hereby incorporated by reference into this Agreement. The time limit for decision by the County Manager in Contractual Disputes, as that term is used in the Purchasing Resolution, is fifteen (15) days.

19. This Agreement shall not be effective until a valid County Purchase Order is issued to the Contractor covering the amount of the Agreement.
20. All funds for payments by the County under this Agreement are subject to the availability of an annual appropriation for this purpose by the County Board of Arlington County. In the event of nonappropriation of funds by the County Board for Arlington County for the goods and/or services provided under this Agreement or substitutes for such goods or services which are as advanced or more advanced in their technology, the County will terminate the Agreement, without termination charge or other liability to the County, on the last day of the then-current fiscal year or when the appropriation made for the then-current year for the services covered by this Agreement is spent, whichever event occurs first. If funds are not appropriated at any time for the continuation of this Agreement, cancellation will be accepted by the Contractor on thirty (30) days prior written notice, but failure to give such notice shall be of no effect and the County shall not be obligated under this Agreement beyond the date of termination specified in the County’s written notice.

21. This Agreement incorporates by reference Article 9 of the Arlington County, Virginia, Purchasing Resolution, as well as any Virginia or federal law related to ethics, conflicts of interest, or bribery, including, by way of illustration and not limitation, the State and Local Government Conflict of Interests Act (Code of Virginia § 2.2-3100 et seq.), the Virginia Governmental Frauds Act (Code of Virginia § 18.2-498.1 et seq.), and Articles 2 and 3 of Chapter 10 of Title 18.2 of the Code of Virginia (§ 18.2-438 et seq.), as amended.

22. No employee of the County shall be admitted to any share or part of this Agreement or to any benefit that may arise therefrom.

23. The County does not discriminate against faith-based organizations.

24. The Contractor and its employees, agents, and subcontractors, hereby agree to hold as confidential all County information obtained as a results of its Work under this Contract. Confidential information includes, but is not limited to, nonpublic personal information, personally identifiable health information, social security numbers, addresses, dates of birth, other contact information or medical information about a person, information pertaining to products, operations, systems, customers, prospective customers, techniques, intentions, processes, plans, expertise and any information entrusted to any affiliate of the parties. The Contractor shall take reasonable measures to ensure that all of its employees, agents, and subcontractors are informed of, and abide by, this requirement.

25. The Contractor agrees to comply with the provisions of Chapter 11 of the Arlington County Code covering business licenses insofar as those provisions may apply to this Agreement.

26. The Contractor shall be and remain authorized to transact
business in the Commonwealth of Virginia during the term of this Agreement.

27. This Agreement shall be governed in all respects by the laws of the
28. Commonwealth of Virginia and no other state, and the jurisdiction
and venue for any litigation with respect thereto shall be in the
Circuit Court for Arlington County, Virginia, and in no other
court or jurisdiction.

29. The Contractor covenants for itself, its employees, and
subcontractors to save, defend, hold harmless and indemnify the
County, and all of its elected and appointed officials, officers,
current and former employees, agents, departments, agencies,
boards, and commissions (collectively the "County" for purposes
of this section) from and against any and all claims made by
third parties or by the County for any and all losses, damages,
injuries, fines, penalties, costs (including court costs and
attorney’s fees), charges, liability, demands or exposure,
however caused, resulting from, arising out of, or in any way
connected with the Contractor’s acts or omissions, including the
acts or omissions of its employees and/or subcontractors, in
performance or nonperformance of its work called for by the
Contract Documents. This duty to save, defend, hold harmless and
indemnify shall survive the termination of this Contract. If,
after notice by the County, the Contractor fails or refuses to
fulfill its obligations contained in this paragraph, the
Contractor shall be liable for and reimburse the County for any
and all expenses, including but not limited to, reasonable
attorneys fees incurred and any settlements or payments made.
The Contractor shall pay such expenses upon demand by the County
and failure to do so may result in such amounts being withheld
from any amounts due to Contractor under this Agreement.

30. The Contractor agrees to retain all books, records and other
documents related to this Contract for at least five (5) years
after final payment. The County or its authorized agents shall
have full access to and the right to examine any of the above
documents during this period and during the Initial Contract Term
and any Subsequent Contract Term. If the Contractor wishes to
destroy or dispose of records (including confidential records to
which the County does not have ready access) within five (5)
years after final payment, the Contractor shall notify the County
at least thirty (30) days prior to such disposal, and if the
County objects, shall not dispose of the records.

31. Notwithstanding any other provision of this Agreement, nothing in
this Agreement or any action taken by the County pursuant to this
Agreement shall constitute or be construed as a waiver of either
the sovereign or governmental immunity of the County. The
parties intend for this provision to be read as broadly as
possible.

32. All notices and other communications hereunder shall be deemed to
have been given when made in writing and either (a) delivered in

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7

STANDARD FORM AGREEMENT
RUSMAR, INC.
person, (b) delivered to an agent, such as an overnight or similar delivery service, or (c) deposited in the United States mail, postage prepaid, certified or registered, addressed as follows:

TO THE CONTRACTOR:

Brian F. McNamara
Rusmar Incorporated
216 Garfield Avenue
West Chester
Pennsylvania 19380

TO THE COUNTY:

Dennis Dobbs, the County Project Officer
Department of Environmental Services
Water Pollution Control Bureau
New Maintenance Building
3111 South Fern Street
Arlington, VA 22202

AND

Richard D. Warren, Jr., Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

33. The Contractor shall comply with all applicable legislative and regulatory requirements of privacy, security, and electronic transaction components of the Health Insurance portability and Accountability Act of 1996 ("HIPAA"). If applicable, the Contractor shall be designated a business associate pursuant and will be required to execute an Arlington County Business Associate Agreement pursuant to 45 C.F.R. §164.502(e) and §164.504(e).

34. This Agreement expressly incorporates any and all attachments and/or exhibits referenced hereinabove by reference. Where the terms and provisions of this Agreement vary from the terms and provisions of any attachments or exhibits, the terms and provisions of this Agreement shall take precedence.

35. The Contractor shall not assign, transfer, convey, sublet or otherwise dispose of this Agreement, or of any or all of its right, title or interest therein, without prior written consent of the County.

36. This Agreement shall not be amended except by written amendment executed by persons duly authorized to bind the Contractor and the County.

37. All remedies available to the County under this Agreement are cumulative and no remedy hereunder shall be exclusive of any
other remedy available to the County at law or in equity.

38. The sections, paragraphs, sentences, clauses and phrases of this Agreement are severable, and if any phrase, clause, sentence, paragraph or section of this Agreement shall be declared invalid by a valid judgment or decree of a court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Agreement.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE AFFIXED THEIR SIGNATURES.

THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA

SIGNED: 

PRINTED NAME: RICHARD D. WARREN, JR.

PRINTED TITLE: PURCHASING AGENT

DATE: 11/4/13

Rusmar Incorporated

SIGNED: 

PRINTED NAME: B. McNamara

PRINTED TITLE: President

DATE: 10/9/13