ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD SUITE 500
ARLINGTON, VIRGINIA 22201

CONTRACT RENEWAL NOTICE

TO: UNITED PARCEL SERVICE (UPS)
9601 COACH RD.
RICHMOND, VA 23237

DATE ISSUED: April 27, 2015

CONTRACT NO: 520-13

CONTRACT TITLE: EXPRESS DELIVERY SERVICE

THIS IS A NOTICE OF RENEWAL AWARD AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been awarded. The contract term covered by this Notice of Renewal is effective IMMEDIATELY and expires on APRIL 14, 2016.

NOTE:
To effectively utilize enclosed UPS pricing as provided in this Contract Award, each agency must contact UPS Strategic Support at 1 800-877-1497 or virginia@ups.com to either verify or establish an assigned account number.

UPS Strategic Support will verify or assign an agency account number and work closely to provide essential information such as: rate charts, time in transit maps, scheduling of routine and non-routine pick-ups, claims procedures and policies for lost shipments, invoice concerns, and UPS software products to assist in shipping and tracking documents/packages.

CONTRACT PRICING:
REFER TO ATTACHED EXCERPT OF CONTRACT TERMS & RATES

ATTACHMENTS:
NONE, please follow link:

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Dennis Donahue
EMAIL ADDRESS: dennis.donahue@dgs.virginia.gov

TELEPHONE NO.: 804-786-5410
VENDOR FAX NO.: 804-786-5413

VENDOR PAYMENT TERMS: NET 30 DAYS
COUNTY CONTACT: AS ESTABLISHED BY EACH AGENCY

CONTRACT AUTHORIZATION

Guinevere Brunner
Procurement Officer

Date: 4/27/15