NOTICE OF RENEWAL OF CONTRACT

TO: FIRST TRANSIT, INC,
600 VINE STREET
CINCINNATI, OH 45202

DATE ISSUED: OCTOBER 30, 2013
CURRENT REFERENCE NO: 219-11

CONTRACT TITLE: TRANSPORTATION - STAR PROGRAM

THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

Your firm is awarded the above referenced contract. The contract term covered by this Notice of Award is effective IMMEDIATELY and expires on JUNE 30, 2014.

This is the EIGHTH year award notice of a possible TEN year contract.

The contract documents consist of the terms and conditions of Agreement No. 94-06, including any exhibits, attached or amendments thereto.

CONTRACT PRICING:

1) REFER TO CONTRACTOR LETTER DATED OCTOBER 24, 2013.
2) PRICE ADJUSTMENTS FOR EXTENSION OPTIONS BASED ON APRIL CPI-U.

ATTACHMENTS:

1) CONTRACTOR LETTER DATED OCTOBER 24, 2013

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: TOM IRVIN
VENDOR TEL. NO.: 919-260-0306
VENDOR PAYMENT TERMS: NET 30 DAYS
VENDOR FAX. NO.: 425-920-5130
EMAIL ADDRESS: TOM.IRVIN@FIRSTGROUP.COM
COUNTY TEL. NO.: 703-228-7547
COUNTY CONTACT: KELLEY MACKINNON

CONTRACT AUTHORIZATION

Elizabeth Dooley, CPFO, CGSB
Assistant Purchasing Agent

DISTRIBUTION

VENDOR: 1
BID FOLDER: 1
October 24, 2013

Mr. Steve Yaffe, Transit Services Manager  
County of Arlington, Virginia  
Department of Environmental Services  
Transit Department  
2100 Clarendon Blvd., Suite 900  
Arlington, VA 22201  

Transmitted via e-mail to: syaffe@arlingtonva.us

Dear Mr. Yaffe:

It is that time of year again, and I apologize for the delay, but we are respectfully requesting that the County consider extending Agreement # 94-06 for the provision of management services related to the STAR Call Center for another year. We greatly value our relationship with Arlington County and appreciate the opportunity to be of service to your citizens.

In keeping with the terms of the contract, we respectfully request an increase equal to the local metropolitan area CPI of 1.1%. Each member of our STAR team already received merit increases effective April 1st. If this request is granted, please send all contract documents to Rick Dunning, Senior Vice President, at our corporate office address: 600 Vine Street, Suite 1400; Cincinnati, Ohio 45202.

We are proposing the following annualized budget for the project on an interim basis:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor</td>
<td>$367,433.70</td>
<td>1.1% increase from Year 7 figure</td>
</tr>
<tr>
<td>Fringes</td>
<td>$76,794.43</td>
<td>1.1% increase from Year 7 figure</td>
</tr>
<tr>
<td>Total Labor Cost</td>
<td>$444,278.13</td>
<td></td>
</tr>
<tr>
<td>Non-Labor Costs</td>
<td>$51,988.40</td>
<td>1.1% increase from Year 7 figure</td>
</tr>
<tr>
<td>Total Costs</td>
<td>$496,266.53</td>
<td></td>
</tr>
<tr>
<td>Pass-Through Expenses</td>
<td></td>
<td>only as authorized and incurred</td>
</tr>
<tr>
<td>Management Fee</td>
<td>$92,828.51</td>
<td>1.1% increase from Year 7 figure</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$7,651.54/month to $7,735.71/month</td>
</tr>
<tr>
<td>TOTAL BUDGET</td>
<td>$589,095.04</td>
<td>plus authorized pass-through expenses</td>
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</table>
Although this is a late request, in accordance with the contract, we respectfully request we be allowed to bill this new amount retroactively to July 1st on an upcoming invoice.

Thank you for your consideration of this request.

Sincerely,

[Signature]

Cynthia Roberts
National Call Center Operations Manager

cc: Rick Dunning, Senior Vice President
    Lusonja Jackson, Staff Specialist, via email to ljackson@arlingtonva.us