NOTICE OF CONTRACT AMENDMENT

TO: ASPAN  
PO BOX 100731  
ARLINGTON, VA 22210  

DATE ISSUED: November 13, 2014  
CURRENT CONTRACT NO: 104-11  
CONTRACT TITLE: EMERGENCY WINTER SHELTER  
PRIOR CONTRACT NO: 267-10  

THIS IS A NOTICE OF CONTRACT EXTENSION AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

THIS IS YOUR NOTICE THAT THE ABOVE-REFERENCED CONTRACT IS EXTENDED AN ADDITIONAL YEAR UNTIL MARCH 31, 2015 AT THE SAME PRICE, TERMS AND CONDITIONS.

CONTRACT PRICING:
Refer to Amendment No. 9 for contract pricing information.

ATTACHMENTS:
AGREEMENT NO: 330-09 - Amendment 9

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: KATHLEEN SIBERT  
EMAIL: KSIBERT@A-SPAN.ORG  
COUNTY CONTACT: NANCY HART  
COUNTY EMAIL: nhart@arlingtonva.us  

VENDOR TEL. NO. 703-820-4357  
VENDOR FAX NO. 703-820-4405  
TELEPHONE NO. 703-228-1327

CONTRACT AUTHORIZATION:

Kathryn Kepler  
11/13/2014  
BID FOLDER: 1  

Richard Warren, JF., CPPB  
Purchasing Agent
ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 330-09

AMENDMENT NUMBER 9

NEW REFERENCE NO. 104-11

This Amendment Number 9 ("Amendment") is made on the date of execution of the Amendment by the County and amends Agreement Number 330-09 as amended by Amendment No. 1 and B ("Main Agreement"), made between Arlington Street People’s Assistance Network, Inc. ("Contractor") non-profit, non-stock corporation authorized to do business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend the Work called for under the Main Agreement, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement as follows.

REVISE CONTRACT AMOUNT PARAGRAPH TO READ AS FOLLOWS:

The County shall pay the Contractor an amount not to exceed $233,728 for work performed November 1, 2014 - March 31, 2015, per attached Exhibit A. After March 31, 2015, this contract will continue on a month-to-month basis through June 30, 2015 and subject to termination at any time during the April 1, 2015 to June 30, 2015 dates. The County will issue an amendment with the projected budget for the subsequent months should the Emergency Winter Shelter stay open past March 31, 2015.

Terms and Conditions
The work and payment called for under this Amendment Shall be subject to all terms and conditions of the Agreement. All terms and conditions of the Agreement shall remain in full force and effect for the work covered by this Amendment unless specifically changed by the terms and conditions of this Amendment.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA

AUTHORIZED SIGNATURE: [Signature]
NAME: RICHARD D. WARREN, JR.
TITLE: PURCHASING AGENT
DATE: 11/13/2014

ARLINGTON STREET PEOPLE ASSISTANCE NETWORK

AUTHORIZED SIGNATURE: [Signature]
NAME AND TITLE: KATHLEEN SIBERT
DATE: 11/13/14
**EWS FY 2015 Budget**  
*(November 1, 2014 to March 31, 2015)*

<table>
<thead>
<tr>
<th>Position</th>
<th>Total Hours</th>
<th>Wages/HR</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Director of Operations</td>
<td>176</td>
<td>$27.00</td>
<td>$4,752</td>
</tr>
<tr>
<td>Volunteer Coordinator</td>
<td>132</td>
<td>$16.11</td>
<td>$2,127</td>
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<tr>
<td>EWS Director</td>
<td>704</td>
<td>$20.00</td>
<td>$14,080</td>
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<td>Case Manager</td>
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<tr>
<td>Shelter Coordinator</td>
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<td>Lead Monitor</td>
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<tr>
<td>EWS Monitor</td>
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<tr>
<td>OC Monitor (4th Monitor)</td>
<td>1540</td>
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<tr>
<td>Nurse Practitioner</td>
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<td><strong>FICA</strong></td>
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<td>$13,400</td>
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<tr>
<td><strong>SUTA</strong></td>
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<td>$3,053</td>
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<tr>
<td><strong>Total Personnel</strong></td>
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<td></td>
<td><strong>$191,614</strong></td>
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</tbody>
</table>

**Operating Costs**

- **Dinner** $18,923
- **Breakfast** $2,644
- **Supplies** $2,909
- **Computers/Equipment** $1,273
- **Internet** $732
- **Cell/Telephone** $150
- **Postage/Printing** $50
- **Bus Tokens** $1,360
- **Taxi Vouchers** $840

**Total Operating** $28,883

**Indirect Cost (6%)** $13,230

**Total FY 2015 Budget** $233,728